



Montana Healthcare Programs Provider Notice

October 3, 2024

Pharmacy Providers

NABP Enrollment Requirements

Pharmacies are required to disclose their National Association of Boards of Pharmacy (NABP) number as issued by the National Council of Prescription Drug Programs (NCPDP) on their enrollment.

New Providers

1. Add the location where services are rendered on the physical location section of the enrollment.
2. Select the appropriate pharmacy taxonomy. Once the pharmacy taxonomy is selected, a Pharmacy tab is generated on the location.
 - a. Complete all applicable fields for your NABP information.
3. Upload a copy of your NCPDP letter in the enrollment under the Location Business License section on the Address tab of the location.

Existing Providers

1. On your next enrollment update or enrollment revalidation, validate the NCPDP information on file on the Pharmacy tab and update as needed.
2. Select the pencil icon for the location where the pharmacy services are rendered. The pharmacy taxonomy will be pre-selected on your physical location and the Pharmacy tab should already be present.
3. Upload a copy of your letter from NCPDP with the NABP number for validation and documentation purposes even if the information on file is correct.

If your NABP has changed, please update the information as soon as possible and upload a copy of the new NCPDP letter validating the change to your NABP. If a copy of the letter from NCPDP is not received, updates and revalidations will be returned to you, and you may experience claim processing delays until missing documentation is remedied.

Contact and Website Information

For claims questions or additional information, contact Montana Provider Relations at (800) 624-3958 or (406) 442-1837 or email [Montana Provider Relations Helpdesk](#).

Visit the [Montana Healthcare Programs Provider Information website](#) to access your provider type page. Choose Resources by Provider Type in the left-hand menu.

Visit the [Contact Us page](#) on the Provider Information website for additional DPHHS contact numbers.