



MONTANA HEALTHCARE PROGRAMS NOTICE

April 21, 2017

Hospitals and Physicians

Update

Unlisted Services or Procedures Reminder

Providers are reminded to use the most specific HCPCS code when billing a service or procedure to enable proper reimbursement. In the event an unlisted service or procedure code must be used, Montana Medicaid urges providers to send medical records with the claim. Reviewing the medical records with the claim allows the claims processing personnel to understand the situation and apply appropriate reimbursement, as well as decreases claims processing time. Medical records can be sent with electronic claims through the use of the paperwork attachment with the PWK indicator.

Billing Electronically with Paper Attachments

When submitting claims that require additional supporting documentation, the Attachment Control Number field must be populated with an identifier. Identifier formats can be designed by software vendors or clearinghouses, but the preferred method is the provider's Medicaid ID number followed by the member's ID number and the date of service, each separated by a dash.

9999999999	-	888888888	-	11182015
NPI		Member ID Number		Date of Service

The supporting documentation must be submitted with a Paperwork Attachment Cover Sheet. The number in the paper Attachment Control Number field must match the number on the cover sheet.

CMS Guidance on Unlisted Service or Procedure Codes

CMS provides the following guidance regarding reimbursement for unlisted services or procedures:

Under the OPPS, CMS generally assigns the unlisted service or procedure codes to the lowest level APC within the most appropriate clinically related series of APCs. Payment for items reported with unlisted codes is often packaged.

For non-OPPS payment purposes, when an unlisted service or procedure code is reported, a report describing the service or procedure shall be submitted with the claim. Pertinent information includes a definition or description of the nature, extent, and need for the procedure or service, as well as the provider's time, effort, and equipment necessary to provide the service.

Contact Information

If you have any questions, please contact:

Chappell Smith at (406) 444-7018 or email Chappell.Smith@mt.gov.

For additional information, contact Montana Provider Relations at (800) 624-3958 or (406) 442-1837 or email MTPRHhelpdesk@conduent.com.

Visit the Montana Healthcare Programs Provider Information website at www.medicaidprovider.mt.gov.