



**December 9, 2014**

# **Montana Health Care Programs Notice**

**Mental Health Centers, Home Support Services Providers, and  
Therapeutic Group Home Providers**

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## **Home Support Services and Therapeutic Group Home Utilization Review Update Notification**

The source for authorization request forms for Home Support Services (HSS) and Therapeutic Group Home (TGH) services changed when DPHHS redesigned web pages. The new link is <http://www.dphhs.mt.gov/dsd/CMB/CMHBforms.aspx>.

The HSS Authorization Request after 365 Days of Service form and Exception to HSS Admission Criteria Request form have been updated. Exceptions to HSS Admission Criteria are not available after a youth has received 365 days of HSS services.

The new forms will be available starting December 9 at the link noted above. Completed forms can be faxed to CMHB at 406-444-6864 or e-mailed using the state's File Transfer Service (e-Pass) to [CMHB.UR@mt.gov](mailto:CMHB.UR@mt.gov).

To access the File Transfer Service, go to <https://transfer.mt.gov/>. Do not send completed forms via regular e-mail as it is not secure for sending identifiable health information.

### **Contact Information**

If you have any questions, please contact Laura Taffs at the Children's Mental Health Bureau at [ltaffs@mt.gov](mailto:ltaffs@mt.gov) or 406-444-3814.

For claims questions or additional information, contact Provider Relations at 1-800-624-3958 (toll-free, in/out of state) or 406-442-1837 (Helena) or via e-mail at [MTPRHelpdesk@xerox.com](mailto:MTPRHelpdesk@xerox.com).

Visit the Provider Information website at <http://medicaidprovider.hhs.mt.gov>.