

Electronic Billing (5010)

What you need to know

- Electronic billing
- Less human interaction
- Quicker turn around
- Electronic transactions require enrollment
- Clearinghouse
- Billing software
- WINASAP and upload to Web Portal

Website Electronic Billing Page

www.medicaprovider.mt.gov

Claim Instructions

Claim Jumper Newsletters

Contact Us

Definitions and Acronyms

Enhanced Payment

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ICD-10 Information



Richard Opper, Director

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Electronic Billing

Whether you submit one claim a month or hundreds, any provider can benefit from switching from paper to electronic billing. Whether by using the free WINASAP 5010 software or by using a clearinghouse to submit claims, electronic billing is faster, more accurate, and more secure.

You need a personal computer with Windows 98 and above to submit electronically via WINASAP 5010.

See Electronic Submission Setup below to begin the process.

[For information about HIPAA 5010, click here.](#)

▸ [Software Downloads and Users' Guides](#)

▸ [Electronic Submission Setup](#)

▸ [Montana Healthcare Programs Information, News Briefs, and Provider Notices](#)

EDI Transaction Descriptions

- ✓ 270 / 271 – Eligibility inquiry
- ✓ 277 – Claim status inquiry
- ✓ 277CA – Claim acknowledgment
- ✓ 999 – Implementation acknowledgment
 - Contains accept or reject information
- ✓ 835 – Electronic Remittance Advice (ERA)

EDI Transactions – 837

- ✓ See the Electronic Transaction Instructions for HIPAA 5010 on the website: www.medicaidprovider.mt.gov
 - 837P – Professional claim (CMS-1500)
 - 837I – Institutional claim (UB-04)
 - 837D – Dental claim (ADA)

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837P – General Montana Submission Rules

- ✓ To indicate Prior Authorization, use 'G1' in Loop 2300, REF01 at the header.
- ✓ To indicate a Passport Referral Number, use '9F' in Loop 2300, REF01 at the header.
- ✓ If the billing provider is an atypical provider, the 10-digit Montana Provider ID must be submitted in Loop 2010BB, segment REF with qualifier G2 Provider Commercial Number.

837 – Montana Specific Submission Rules

- ✓ Montana processes 4 diagnoses only.

- ✓ See the Electronic Transaction Instructions for HIPAA 5010 on the website (medicaidprovider.mt.gov) for details regarding:
 - Comprehensive School and Community Treatment
 - Indian Health Service (IHS)
 - Pregnancy
 - Family Planning

837 – Paperwork Attachment Requirements

- ✓ Use Loop 2300, PWK segment to indicate paperwork is being sent.
- ✓ Use the Paperwork Attachment Cover Sheet located on the Forms page of the website (<http://www.medicaidprovider.mt.gov>).
- ✓ Detailed instructions are included on the Paperwork Attachment Cover Sheet.
- ✓ The claim will pend for 30 days awaiting receipt of the paperwork.

Common Errors and Rejections

- ✓ Missing or invalid taxonomy code
- ✓ Non-matched ZIP + 4
- ✓ Missing Team Number
- ✓ National Provider Identification (NPI) not enrolled
- ✓ Rendering provider
- ✓ Clearinghouse not sending Montana specific requirements

WINASAP 5010

- ✓ Free software offered by Xerox
 - Submission to Montana Health Care Programs only
 - Requires EDI enrollment.
 - Requires basic Web navigation and computer skills.
 - Detailed instruction manual available on the Electronic Billing page.
 - Video tutorials are coming soon and will also be available on the Electronic Billing page.
 - Support is limited. Troubleshooting for modem, computer hardware, and software is not offered

EDI Specialist

Provider Relations

 **WORK CAN WORK BETTER™** 

