

DEVELOPMENTAL SERVICES DIVISION

CHILDREN'S MENTAL HEALTH BUREAU

August 2014, (REPLACES ALL PREVIOUS VERSIONS)



Healthy People. Healthy Communities.

Department of Public Health & Human Services

PURPOSE OF TODAY'S TRAINING

- ◉ To thank all service providers, mental health outpatient billers, and other child serving agencies for your participation today and your interest in serving youth needing mental health services.
- ◉ Provide an overview of CMHB.
- ◉ To review recent policy changes affecting children's mental health services.
- ◉ Children's Mental Health Medicaid Resources.

Montana Medicaid Programs for Children's Mental Health

CMHB ADMINISTRATIVE FUNCTIONS:

- ✓Design
- ✓Develop
- ✓Manage
- ✓Evaluate

All in accordance with Federal and State Rules and Regulations.

Medicaid is a payer, not a placing agency. CMHB does not "place kids." CMHB administers payment for services provided to eligible youth who are entitled to mental health services that are medically necessary.

CMHB HMK *PLUS*/MEDICAID ELIGIBILITY

Eligibility Requirements:

Youth under 18 years of age (or up to 20 if still in an accredited secondary school) who meet the definition of having a serious emotional disturbance with household income under 133% FPL

Non SED youth up to 18, (or up 20 if still in school) may receive up to 24 sessions of individual and/or family (combined) outpatient psychotherapy per SFY. Group psychotherapy sessions are not limited.

Find the full definition of SED at <http://www.mtrules.org/gateway/ChapterHome.asp?Chapter=37%2E87>, ARM 37.87.303

UTILIZATION REVIEW

The federal government, through the Centers for Medicare and Medicaid Services (CMS), requires all agencies serving a Medicaid population and receiving Medicaid funds to have a utilization management program in place to monitor a beneficiary's need for a service before payment for the intended service is authorized. The purpose of utilization management is to ensure that requested services are appropriate to address each person's symptoms according to established clinical guidelines.

UTILIZATION REVIEW CONTD.

Currently, CMHB contracts with Magellan to complete some of CMHB utilization reviews. Magellan is responsible to complete utilization for the following services, which also require prior authorization:

- ◉ Acute Inpatient Hospital Services
- ◉ Psychiatric Residential Treatment Facilities

Effective September 19, 2014, CMHB completes the continued stay reviews for Therapeutic Group Homes.

The CMHB completes the utilization review for the remaining services through prior authorization and retrospective reviews, depending on the service.

POLICY AND RULE CHANGES

CMHB communicates policy and rule changes through public notice via websites and emails.

To become an interested party to receive notices of rule changes, submit a request to:

Melissa Higgins: mhiggins@mt.gov

Or send a written request to:

Melissa Higgins

Children's Mental Health Bureau

111 North Sanders

P.O. Box 4210

Helena, MT 59604

Developmental Services Division

[Contact DSD](#)

[DSD Organizational Chart](#)

Programs

[Developmental Disabilities Program](#)

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Developmental Services Division

In July 2009, the Disability Services Division (DSD) of the Montana Department of Public Health and Human Services (DPHHS) was restructured under the Medicaid and Health Services Branch of DPHHS. In January 2010, the name was changed to Developmental Services Division.

Services are now provided through two primary programs: the [Developmental Disabilities Program](#) and the [Children's Mental Health Bureau](#).

The [Developmental Disabilities Program](#) contracts with private, non-profit corporations to provide services across the lifespan for individuals who have developmental disabilities and their families. The focus of the program is to tailor care to the individual and provide it in as natural environment as possible.

The [Montana Developmental Center](#) is administered by the Developmental Disabilities Program and is the State's only residential facility for individuals with developmental disabilities that provides 24-hour care for those with the most severe behaviors or severe self help deficits.

The [Children's Mental Health Bureau](#) provides care and support to individuals under 18 years of age who have been diagnosed with serious emotional disturbance (SED).

Page last updated: 01/21/2011

- Interested parties information
 - Proposal Notices
 - Proposed Manuals
 - Adoption Notices
 - Secretary of State
-
- <http://www.dphhs.mt.gov/dsd/adminrules.shtml>

Developmental Services Division

Contact DSD
DSD Organizational Chart

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Developmental Disabilities Program
Montana Developmental Center
Children's Mental Health Bureau

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DSD Council

Administrative Rules

Developmental Services Division

Administrative Rules

In an on-going effort to inform and interact with the public about rulemaking matters, the Developmental Services Division welcomes and appreciates all comments on its rule notifications.

Interested Parties

Developmental Services Division maintains a list of interested persons who request to receive notices of rulemaking actions proposed by this Division. If you would like to have your name added to this list, please submit a written request that includes:

- name;
- e-mail;
- mailing address of the person to receive notices; and
- identify which program; Developmental Disabilities or Children's Mental Health or both.

Notices are sent by e-mail unless a mailing preference is noted in the request

Submit written requests to:

Melissa Higgins

Department of Public Health and Human Services
Developmental Services Division
PO Box 4210
Helena, MT 59604-4210
fax: (406) 444-0230 or e-mail HHSDSDrules@mt.gov.

Proposal Notices

Each proposal notice includes:

- proposed rule changes;
- reasons for the changes;
- date and location of public hearing (if scheduled);
- deadline for written comments;
- instructions for requesting a reasonable accommodation to participate in the rulemaking process; and
- instructions for requesting placement on interested person's mailing lists.

Concerned persons may submit their data, views, or arguments either orally or in writing at the hearing. Written data, views, or arguments may also be submitted to: Melissa Higgins, Department of Public Health and Human Services, Developmental Services Division, P.O. Box 4210, Helena, Montana, 59604-4210; fax (406) 444-0230; or e-mail HHSDSDrules@mt.gov, and must be received no later than 5:00 p.m., on the end of comment period.

- [Children's Mental Health Bureau Provider Manual and Clinical Guidelines for Utilization Management](#)
- [Medicaid Youth Mental Health Fee Schedule](#)
- [Manual For The Screening Of Persons Being Considered For Civil Commitment To The Montana Developmental Center Or To A Community Treatment Plan](#)
- [Incident Management - Reporting and Handling Manual](#)
- [1915\(i\) Home And Community Based Services Provider Policy Manual](#)

Adoption Notices

The department posts notices of final rule actions after the public comment period ends.

- There are no adoption notices at this time.

Secretary of State's Office

- [Administrative Rules of Montana \(ARM\)](#)

RECENT RULE CHANGES

- Children's Mental Health Bureau Medicaid Services Provider Manual became effective September 19, 2014. This replaces the Children's Mental Health Bureau Provider Manual and Clinical Guidelines for Utilization Management.

MEDICAID SERVICES PROVIDER MANUAL

- ❖ The key changes in the Medicaid Services Provider Manual:
- ❖ The serious emotional disturbance (SED) definition, diagnostic codes, and criteria have been moved from ARM 37.87.303 and are now in the new manual;
- ❖ The Montana Child and Adolescent Needs and Strength (CANS-MT) functional assessment requirements have been added including the required use of the electronic Montana CANS system for PRTF, 1915(i), Bridge Waiver, and CSCT;
- ❖ The medical necessity criteria for Acute Hospital services have been rewritten to make them more direct and abbreviated;
- ❖ The admission criteria for TGH services has been modified into more applicable medical necessity criteria and the utilization process has been streamlined;
- ❖ Clearer discharge requirements and criteria for the coordination of concurrent services are provided;
- ❖ The appeals process has been amended due to the changes with the Magellan Medicaid Administration contract.

PROVIDER NOTICES

To locate all provider notices go to:

<http://medicaidprovider.hhs.mt.gov/providerpages/provider/59.shtml>

Provider notices are organized by provider type. Most of the CMHB provider notices are under Mental Health Center provider type.

Montana Medicaid

New or Existing Provider Enrollment

Log in to Montana Access to Health

Member Information

Provider Information

- 5010 HIPAA Information
- Claim Instructions
- Claim Jumper Newsletter
- Contact Us
- Definitions and Acronyms
- Early and Periodic Screening, Diagnosis and Treatment
- Electronic Billing
- Electronic Health Records Incentives
- Emergency Services
- Enhanced Payment
- FAQs
- Forms
- Health Improvement Program
- ICD-10 Information
- Medicaid Fraud and Abuse
- Medicaid Information
- National Provider Identifier
- Nurse First

Montana Medicaid Provider Information

What's New on the Website This Week

Web Postings

A list of the [documents posted to the website](#) for the current week.

Announcements

Xerox EDI Solutions Website Now Available

The WINASAP 5010 software download is now available. Visit the [Software Download](#) page for the WINASAP software or visit the home page, <http://www.acs-gcro.com/gcro/>.

2014 Spring Provider Fair

Plan to attend the 2014 Spring Provider Fair hosted by DPHHS and Xerox on May 21, 2014 in Helena! For more information and to register, visit the [Training](#) page.



Montana Medicaid ICD-10 Readiness Survey III

Click to take the survey: [ICD-10 Readiness III Survey](#)

Important ICD-10 information and the survey link are on the [ICD-10 Information](#) of the Montana Medicaid Provider Information website.

Retroactive Eligibility

Effective January 1, 2014, providers must use the **Notice of Retroactive Eligibility (160-M)** if a member has been determined retroactively eligible. The FA-455 and FA-454 will no longer be accepted.

Providers should attach the Notice of Retroactive Eligibility (160-M) when submitting claims for retroactively eligible member for which the date of service is more than 90 months earlier than the date the claim is submitted. **Claims without the Form 160-M will not be paid.**



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- [Electronic Health Records](#)
- [Incentives](#)

End User Agreement for Providers

Much of the provider information contained on the Montana Medicaid website is copyrighted by the American Medical Association and the American Dental Association. This includes items such as CPT codes and CDT codes.

Before you can enter the Resources by Provider Type section of the site, please read and accept an agreement to abide by the copyright rules regarding the information you use within this section. If you choose not to accept the agreement, you will return to the Montana Medicaid home page.

[I ACCEPT.](#)

[I DO NOT ACCEPT.](#)

License for Use of "Physicians' Current Procedural Terminology" ("CPT")

End User Point and Click Agreement

Current Procedural Terminology (CPT) codes, descriptions and other data are copyrighted 1999 American Medical Association (AMA). All Rights Reserved (©) (other date of publication of CPT). CPT is a trademark of the AMA.



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Select Your Provider Type

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Provider A - C

- 02/06/2014 [Ambulance](#)
- 02/03/2014 [Ambulatory Surgical Center](#)
- 01/29/2014 [Audiologist](#)
- 01/29/2014 [Chemical Dependency](#)
- 01/29/2014 [Chiropractor](#)
- 01/29/2014 [Clinic \(Freestanding Dialysis\)](#)
- 02/24/2014 [Clinic \(Public Health\)](#)

Provider D - F

- 01/29/2014 [Dental \(Dentist, Dental Hygienist\)](#)

CMHB KEY PROVIDER NOTICES

- ◉ December 23, 2013 - Reimbursement changes for cover ancillary services provided to youth in a PRTF.
- ◉ February 6, 2014 - Effective February 6, 2014, licensed psychologists, LCPCs, and LCSWs must attach the modifier GT to all outpatient psychotherapy codes provided via interactive audio and video telecommunication systems.

KEY NOTICES CONTD.

- May 1, 2014 - Home Support Services Limit notification was effective 11-15-2013. Once a youth has surpassed 300 units (days), an alert will appear on the youth's remittance advice.
- June 6, 2014 - ICD 10 Delay. Per CMS ICD-10 website stated that the Secretary may not adopt ICD-10 prior to October 1, 2015.
- July 30, 2014 - CBPRS code for individual had the modifier HA added.
- August 7, 2014 - Clarification stating CBPRS services may not be provided to Medicaid youth enrolled in CSCT during school hours.

FEE SCHEDULES

- ❖ Most fee schedule changes are annually.
- ❖ Two fee schedules apply to CMHB programs.

- ❖ RBRVS

<http://medicaidprovider.hhs.mt.gov/>

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- ❖ CMHB Medicaid Youth Mental Health Fee Schedule

<http://medicaidprovider.hhs.mt.gov/>

(See Resources by Provider Type and scroll to the Mental Health Center link.)

SEARCH HINTS FOR RBRVS

- ◉ To search the PDF, press Ctrl F.
- ◉ The columns on the right side of the table provide different rates depending on provider type.
- ◉ Mental health dollar amount are located per code under the “Mental Health Office Fee” header.

RESOURCES

Main Montana Medicaid

<http://medicaidprovider.hhs.mt.gov/>

RBRVS fee schedule, Xerox information, provider relations, and enrollment questions. Medicaid information, Resources by Provider Type: General Medicaid manual, fee schedules, provider notices

CMHB Website

<http://www.dphhs.mt.gov/mentalhealth/children/>

Medicaid Services Provider Manual

<http://www.dphhs.mt.gov/publications/index.shtml#cmh>

Main Fee Schedule

<http://www.dphhs.mt.gov/mentalhealth/children/>

Proposed Rule Changes

<http://www.dphhs.mt.gov/dsd/adminrules.shtml>

Non-Medicaid services manual

<http://www.dphhs.mt.gov/publications/index.shtml#cmh>

FREQUENTLY ASKED QUESTIONS

- ◉ What are the requirements for Outpatient Therapy, in excess of 24 sessions and concurrent with other services?

To review the standards for Outpatient Therapy, in excess of 24 sessions and concurrent with other services, see the Children's Mental Health Bureau Medicaid Services Provider Manual found on the CMHB website.

- ◉ How to bill ENA in a TGH?

When ENA is provided in a TGH, the TGH claim must be submitted and paid prior to submitting the claim for ENA.

FAQS CONTD.

- How many units can be billed daily for a CSCT team?

Claims over 28 units per youth per day will be suspended and reviewed for clinical necessity.

- How are ancillary services billed when a youth is in a PRTF?

For in-state PRTFs, providers of ancillary services must be Montana Medicaid providers and the must bill directly to Montana Medicaid. For out-of-state PRTF's, ancillary services are still included in the bundled per diem rate.

FAQS CONTD.

- ◉ What services may be provided concurrently with HHS?

Services excluded from simultaneous reimbursement may be found in the CMHB Medicaid Services Provider Manual.

- ◉ How do I bill an initial assessment for CSCT?

Code H2027 - Assessment, intervention, and referral services.

CONTACT INFORMATION

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